

## **Corporate Communications Arrangement**

### **Corporate Communications**

“Corporate Communications” refer to any document issued or to be issued by the Company for the information or action of Shareholders or the investing public, including annual/interim reports, notices, circulars, proxy forms of the Company and any “Corporate Communication” as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”).

The Company disseminates its Corporate Communications by electronic means through the Company’s website (the “Website Version”) pursuant to the Companies Ordinance (Cap. 622 of the laws of Hong Kong), the Listing Rules, the Company’s Articles of Association, and any other applicable laws, rules and regulations from time to time in force. The English and Chinese versions of all Corporate Communications are available on the Company’s website at [www.wharfholdings.com](http://www.wharfholdings.com) and on the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

For Registered Shareholders, the Company seeks consent from each of them of receiving (1) the Website Version of Corporate Communications (other than Actionable Corporate Communications as defined under the Listing Rules) and (2) by email, notifications of the publication of Corporate Communications on the Company’s website and Actionable Corporate Communications of the Company in electronic form. If the Company does not receive a duly completed and signed reply form or any response from the Shareholder by the date specified in the relevant letter, the Shareholder will be deemed to have consented to read all future Corporate Communications on the Company’s Website. Notifications of the publication of Corporate Communications on the Company’s Website will be sent to the Shareholder by post (at the address of Registered Shareholder as appears in the Company’s register of members) or by email (if consent and valid email address have previously been provided) .

For Non Registered Holders (as defined under the Listing Rules), notifications of publication of Corporate Communications on the Company’s website are sent by post.

Actionable Corporate Communications will be sent to Registered Shareholders and Non Registered Holders individually. For the avoidance of doubt, notices of general meetings and proxy forms are not Actionable Corporate Communications.

### **Shareholders Email Solicitation**

To minimise use of paper and to reduce our carbon footprints, the Company recommends Shareholders to read the Website Version and complete the Email Address Form to provide their email addresses for receiving notifications of the publication of Corporate Communications on the Company’s Website and electronic form of Actionable Corporate Communications.

It is **important** for Shareholders to provide email address that is functional. Corporate Communications (including Actionable Corporate Communications) transmitted to the email address provided by a Shareholder will be regarded as duly sent if no system-

generated “non-delivery message” is received by the Company’s Share Registrar, (the “Share Registrar”), Tricor Tengis Limited.

### **Request of Printed Version and Election of Means of Receipt and Language of Corporate Communications**

The Company despatches the printed version of Corporate Communications (in the Shareholders’ choice of language) to Shareholders pursuant to their request.

Upon publication of Corporate Communication(s) by the Company, a Registered Shareholder who wishes to receive the relevant Corporate Communication(s) in printed form or in a language version other than his/her existing choice, may submit the Corporate Communication Request Form (for Registered Shareholder) to the Share Registrar. Non Registered Holder may also request to receive the printed version of Corporate Communications by a notice in writing to the Share Registrar.

Registered Shareholders and Non Registered Holders may at any time change their choice of means of receipt and/or language of all future Corporate Communications by reasonable prior notice in writing to the Share Registrar.

The Corporate Communication Request Form or written notice can be sent to the Company c/o the Share Registrar by post/ hand delivery to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to [wharfholdings-ecom@hk.tricorglobal.com](mailto:wharfholdings-ecom@hk.tricorglobal.com).

Should Shareholders have any queries in relation to the receipt of Corporate Communications, please contact the Share Registrar’s Customer Service Hotline at (852) 2980-1333 between 9:00 a.m. and 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

### **Future Changes**

The current arrangements regarding the dissemination of Corporate Communications by the Company are expected to be updated in the near future in response to changes in relevant laws or rules. Shareholders will be advised accordingly upon any updates on the arrangements.

### **Personal Information Collection Statement**

Please refer to Personal Information Collection Statement on the Company’s Corporate Communications for further details of how the Company shall process and protect personal data provided by Shareholders for the purpose of processing their instructions for receiving Corporate Communications and of their respective rights.